

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

Zip: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Gender:  Male  Female

SSN: \_\_\_\_\_ Primary Language: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

Primary Care Doctor: \_\_\_\_\_ Referring Doctor: \_\_\_\_\_

Pharmacy Name: \_\_\_\_\_ Pharmacy Address: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Marital Status: Single Married Divorced Widowed

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Privacy Disclosure: I authorize Ming Fang MD Inc. to use and/or disclose certain protected health information (PHI) about me including but not limited to Medical history, symptoms, examination, test results, diagnoses, treatment, and future plans for treatment to other health care providers involved in my care, staff involved in my care or billing services, and third party payers, quality assurances of systems or providers, etc. The practice will not receive payment other than the medical services provided or other remuneration from a third party in exchange for using or disclosing the PHI.

Patient's Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

## Notice of Financial Policies

### Insurance Coverage

Patients are responsible for checking to make sure our physicians participate in their health plan's network. We cannot be responsible for changes in your insurance. Your co-payment is set by your insurance company, and it is due at the time of service. We accept cash, credit cards (VISA/Mastercard) and checks. If we cannot confirm your coverage with your insurance or you are without insurance, we require that you pay in full at the time of service. Patients are responsible for knowing their medical benefits prior to the visit. Please call your insurance to confirm your deductibles, coinsurance and non-covered services.

Please note that the patient is responsible for any deductible, co-insurance, and the remaining payment if there is no secondary insurance, or other costs that may apply.

1. Our office does not participate in MediCal (Medicaid program); the patient would be responsible for that portion of payment. If you have MediCare and MediCal, you will be responsible for MediCal portion of payment.  
\_\_\_\_\_ (initial)
2. If we provide services to you that are not covered by your health plan, you will be responsible for payment in full for those services.  
\_\_\_\_\_ (initial)
3. Cancelled and Missed Appointments and Procedures
  - a. Please call us 5 business days in advance if you need to cancel or reschedule your appointment. A \$100 fee will be charged for all procedures cancelled without a minimum of 5 business day notice. This cancellation policy helps us keep ambulatory surgery center viable to service you at an affordable cost.  
\_\_\_\_\_ (initial)
  - b. There will be a \$50 charge for all no show office visits without a 48 hour notice.  
\_\_\_\_\_ (initial)
4. Billing Payments
  - a. Payments shall be received within 30 days of initial statement. 12% annual interest will be added if not paid on time.  
\_\_\_\_\_ (initial)
5. Deposits (\$100) for procedures
  - a. Effective Jan 1, 2017, our office is requiring a \$100 deposit for procedures. Deposit will be collected at the time of office visit.
  - b. Deposits collected will be held until payment received from insurance. If patient has balance owed, we will apply deposit to balance.  
\_\_\_\_\_ (initial)

\_\_\_\_\_  
Patient/Guarantor's Name (Signature)

\_\_\_\_\_  
Date

## Medical History

Primary Care Doctor: \_\_\_\_\_ Reason for Visit: \_\_\_\_\_

1) Have you ever experienced or diagnosed:

- |   |  |  |   |  |
|---|--|--|---|--|
| <b>Esophagus</b><br><input type="checkbox"/> Swallowing Problems (difficulty or pain)<br><input type="checkbox"/> GERD (heartburn, regurgitation)<br><input type="checkbox"/> Chest Pain<br><input type="checkbox"/> Chronic Cough<br>Hemorrhoids<br><input type="checkbox"/> Anal Pressure/Pain/itchy/protruding | <b>Stomach</b><br><input type="checkbox"/> Nausea<br><input type="checkbox"/> Vomiting<br><input type="checkbox"/> Ulcer<br><input type="checkbox"/> Early fullness after eating<br><input type="checkbox"/> Pain after eating | <b>Colon</b><br><input type="checkbox"/> Colon Polyps<br><input type="checkbox"/> Rectal Bleeding<br><input type="checkbox"/> Blood in Stool<br><input type="checkbox"/> Diverticulosis<br><input type="checkbox"/> Ulcerative Colitis<br><input type="checkbox"/> Crohn's Disease<br><input type="checkbox"/> Constipation<br><input type="checkbox"/> Date of Last colonoscopy | <b>General/ Other</b><br><input type="checkbox"/> Pancreatitis<br><input type="checkbox"/> Celiac Disease<br><input type="checkbox"/> Weight Loss<br><input type="checkbox"/> Diarrhea<br><input type="checkbox"/> Abdominal Pain<br><input type="checkbox"/> Anemia<br><input type="checkbox"/> Black/ Tarry Stool<br><input type="checkbox"/> Bloating/ Gas | <b>Liver/ bile duct</b><br><input type="checkbox"/> Jaundice<br><input type="checkbox"/> Abnormal Liver Test<br><input type="checkbox"/> Hepatitis (A,B,C, etc.)<br><input type="checkbox"/> Cirrhosis<br><input type="checkbox"/> Liver Cyst or Mass<br><input type="checkbox"/> Gallstones |
|---|--|--|---|--|

2) Have you developed any of the following symptoms within the last 30 days? Circle the following:  
 None Fever Rash Cough Diarrhea Body Ache Headache Other: \_\_\_\_\_

3) Have you been exposed to or been around a sick person within the last 30 days?  Yes  No  
 If yes, where? \_\_\_\_\_

4) Have you traveled within the last 30 days?  Yes  No  
 If yes, where? \_\_\_\_\_

5) List any medications you are allergic to (list your reactions as well):  
 No Known Drug Allergies       Sulfa       Penicillin       Latex  
 Other \_\_\_\_\_ Reaction: \_\_\_\_\_

6) Please list all prescriptions and over the counter medications you take. Ask for an additional sheet if needed.

Medication	Dose	Frequency	Medication	Dose	Frequency
1.			5.		
2.			6.		
3.			7.		
4.			8.		

7) Check the box next to any of below health problems that you have

<b>Cardiovascular</b> <input type="checkbox"/> AICD or Pacemaker <input type="checkbox"/> Atrial Fibrillation (Afib)  <input type="checkbox"/> Myocardial Infarction (MI or heart attack) <input type="checkbox"/> Coronary Artery Disease (CAD) <input type="checkbox"/> Congestive Heart Failure (CHF) <input type="checkbox"/> Stroke/ Transient Ischemic Attack (TIA) <input type="checkbox"/> Peripheral Vascular Disease (PVD)	<b>Lung</b> <input type="checkbox"/> COPD/ Emphysema <input type="checkbox"/> Sleep Apnea	<b>Other</b> <input type="checkbox"/> Diabetes <input type="checkbox"/> Chronic Kidney Disease (CKD) <input type="checkbox"/> Seizures <input type="checkbox"/> Hyperthyroidism <input type="checkbox"/> Hypothyroidism <input type="checkbox"/> Hypertension <input type="checkbox"/> High Cholesterol <input type="checkbox"/> Cancer (Type: _____)
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\_\_\_\_\_  
 Patient's Name (Print)

\_\_\_\_\_  
 Date

8) Any other health problems that you have? \_\_\_\_\_

9) List all surgeries you have had:

Gallbladder                       Appendix                       Hysterectomy                       Bowel Surgery

Other: \_\_\_\_\_

10) Family History:

a. Has anyone in your family had colon cancer?  Yes  No

If yes, who and what age? \_\_\_\_\_

b. Has anyone in your family had colon polyps?  Yes  No

If yes, who and what age? \_\_\_\_\_

c. Has anyone in your family developed ovarian or uterine cancer?  Yes  No

If yes, who? \_\_\_\_\_

d. Do you have a parent or sibling who has had stomach cancer?  Yes  No

If yes, who? \_\_\_\_\_

e. What health problems do your parents and siblings have? \_\_\_\_\_

11) Are you currently experiencing any of the below?

None

**General**

Weight Loss

Night Sweats

**Eyes**

Double Vision

New Vision Changes

**HEENT**

Sore Throat

Hearing Loss

Congestion

**Endo**

Sweating

Cold Intolerance

Heat intolerance

**Allergies**

Eczema

Hives

Rhinitis

Asthma

**Skin**

Rash

Itching

**Cardio**

Chest Pain

Palpitations

Swelling in Legs

**Neuro**

Dizziness

Weakness

Seizures

Headaches

**MSK**

Muscle Aches

Painful Joints

Back Pain

**Hem/ Onc**

Bruising

Anemia

Bleeding

**Respiratory**

Shortness of Breath

Cough

Coughing Blood

**GU**

Blood in Urine

Frequent Urination

**Psych**

Depression

Psychosis

Anxiety

12) Social History

a. Are you a:  Current smoker     Former smoker (quit date: \_\_\_\_\_)     Nonsmoker

• Are you interested in quitting?  Yes  No

• How many packs of cigarettes per day do you smoke? \_\_\_\_\_

b. Do you drink alcohol?  Yes  No

• If yes, how many drinks of alcohol do you have per week on average? \_\_\_\_\_

c. Have you used drugs other than those for medical reasons in the past 12 months?  Yes  No

• If yes, which drugs? \_\_\_\_\_

\_\_\_\_\_  
Patient's Name (Print)

\_\_\_\_\_  
Date